

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of January 8, 2007**

- I. **ROLL CALL:** Chair Donald Wallace, Selectmen Melvin Adams, Michael Demasi, Kenneth Johnson, and Roger LeClair. Also present were Manager Nanci Allard, Clerk Samantha Baraw, Lister Phyllis Murphy, Lister Charlene Lathrop, Lister Chris Bradley, Greg Sanders, Rob Townsend, Caroline Demasi, Andrew Demasi, Adam Richardson, Libby Hambleton (Village Trustee), Kathleen Lott, Nelson Skinner, and Steve Skinner.

Chair Wallace called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **December 11, 2006 (Regular Meeting).** Motion by Selectman Johnson, seconded by Selectman LeClair, to approve the minutes. **Motion passed 4-0-1, with Selectman Demasi abstaining.**
- b. **December 11, 2006 (Budget Meeting #3).** Motion by Selectman LeClair, seconded by Selectman Johnson, to approve the minutes. **Motion passed 4-0-1, with Selectman Demasi abstaining.**
- c. **December 14, 2006 (Budget Meeting #4).** Motion by Selectman Johnson, seconded by Selectman LeClair, to approve the minutes. **Motion passed 5-0-0.**
- d. **December 18, 2006 (Budget Meeting #5).** Motion by Selectman Demasi, seconded by Selectman Adams, to approve the minutes. **Motion passed 5-0-0.**
- e. **December 21, 2006 (Budget Meeting #6).** Motion by Selectman Demasi, seconded by Selectman LeClair, to approve the minutes. **Motion passed 5-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #14-07.** Motion by Selectman Johnson, seconded by Selectman Demasi, to approve Warrant #14-07 in the amount of \$61,545.61. **Motion passed 5-0-0.**

IV. **PUBLIC PARTICIPATION**

- a. **Rob Townsend (American Consulting Engineers & Surveyors): T.H. 23 Survey.** There was discussion of curves 1 and 2 on the map. There was a question of if the road being used is the actual road or a piece of a logging road. Mr. Townsend assured that he found in records the specific references to the road and the actual road depicted is the true road, not the logging road. Motion by Selectman Adams, seconded by Selectman LeClair, to accept the survey of Bear Farm Road as presented. **Motion passed 5-0-0.**
- b. **Northfield Board of Listers**
 - 1. **Subdivisions.** Lister Chris Bradley provided copies of documents regarding the Crowley Land.
 - 2. **Appeals Process.** On December 11, 2006, there was a comment that the Town was pending appeals. There was a case of which the Listers were unaware. They are requesting status updates and would like to know the counsel name to provide assistance. Chair Wallace would like Manager Allard contact the attorney who would then contact the Listers with the status of the pending appeals.

3. **Tax Mapping.** The Listers had discussed this with the Selectboard in budget meeting. The Listers provided a response to the Town Manager. They've done the research requested by the Selectboard. They would like this software to be purchased. We need to get the tax maps up to date and keep them that way. An estimate from Randolph is approximately \$3000 a year to keep the maps up to date. Chair Wallace would like to invite Harry Rauch to attend the next meeting. Manager Allard would prefer to do the RFP herself. Selectman Johnson would like other appropriate boards to be invited to attend the meeting.

V. MANAGER'S REPORT

a. Status Reports: Various Projects

1. The Town Auditor will be at the next meeting.
2. Black River Design provided its first estimates regarding a new municipal building. They also will be at the next meeting.

VI. SELECTBOARD

- a. **Validation of Warrant #13-07.** Motion by Selectman Johnson, seconded by Selectman LeClair, to validate Warrant #13-07 in the amount of \$35,042.74. **Motion passed 5-0-0.**
- b. **New Personnel Policy.** The new personnel policy was distributed to the Boards last month and has been slightly revised. The Management Subcommittee will meet this Thursday night (01/08/07) to review it.
- c. **Status Reports: Various Projects:** There was nothing additional.

VII. PUBLIC PARTICIPATION: Non-agenda items: None.

VIII. ADJOURNMENT: Motion by Selectman Demasi, seconded by Selectman LeClair, to adjourn the regular meeting. **Motion passed 5-0-0.**

The Board adjourned at 7:55 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.